

Middleton Tyas Parish Council

MINUTES of a Meeting held virtually via the Zoom platform on Thursday, 9th July 2020 at 7.00pm

PRESENT: Cllrs G Davies (Chairman), Mrs S Perks, M Bartle, D Henderson, Ms C Lamb.

IN ATTENDANCE: Mrs C Jones (Parish Clerk).

1. APOLOGIES

PC Mark Wood.

2. DECLARATION OF INTERESTS

All Councillors made the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

3. MINUTES OF THE LAST MEETING

It was Resolved to accept the Draft Minutes of the last meeting held on 11th June 2020 and they were signed as a true record of the meeting.

4. POLICE REPORT

www.middletontyas.org.uk / The Council / Agendas & Minutes / 11 June 2020 / Additional Documents.

The Police Crime Report noted the theft of an Ifor Williams trailer from the village and residents are asked to be vigilant.

Border Watch has restarted with Operation Checkpoint planned over the coming months.

There has been a decrease in fly tipping since the local waste/recycling facility reopened but residents are asked to report any new cases to the Police on 101.

5. COUNTY COUNCILLOR'S REPORT

1. No report.

2. In C.Cllr Thompson's absence, Cllr Davies reported that he and Cllr Mrs Perks had met with an NYCC representative to review possible locations for the Speed Matrix Board. Cllr Davies updated the meeting on the various sites, options for purchase and suppliers. It was agreed:

- to review the preferred position due to its location within the Conservation Area; **ALL**
- to obtain quotations from 2 potential suppliers; **CJ**
- to decide whether a public consultation is needed before installation; **ALL**
- to review the situation at the September meeting with a view to reaching a final decision. **ALL**

3. It was noted that NYCC have now published their Notice of Prohibition of Waiting and Loading and Provision of Parking (District of Richmondshire) (Amendment No 20) Order 2020 for Middleton Tyas Lane (West) and its junction with the LAR to Moulton.

4. Cllr Davies noted that the Community Speed Watch Scheme will restart soon.
The Clerk will procure face masks for the team.

CJ

6. DISTRICT COUNCILLOR'S REPORT

No report.

7. WEBSITE ACCESSIBILITY REQUIREMENTS

www.middletontyas.org.uk / The Council / Agendas & Minutes / 9 July / Additional Documents

Councillors reviewed NALC's advice on the steps that local councils need to take to be compliant with accessibility regulations relating to public sector websites.

It was Resolved to ask Vision ICT to carry out the necessary work to update the website and to ensure that our advice is compliant, subject to satisfactory quotation.

CJ

8. PLANNING MATTERS

None.

9. FINANCIAL MATTERS

1. The following items were approved for payment and cheques duly signed:

1. Clerk's Salary – June 2020	£	327.13
2. Clerk's Expenses – June 2020	£	23.13
3. Handyman's Salary – June 2020 + Q1 2020 Holiday pay	£	93.22
4. Handyman's Expenses – June 2020	£	2.40
5. HMRC – PAYE – June 2020	£	69.80
6. Printerbase – Brother Printer (RDC grant funding)	£	596.18
7. Robertson's Garden Services – Grass Cutting June 2020	£	520.00

2. Treasurer's Financial Report

Cllr Ms Lamb reported that she had completed the bank reconciliation for Q1 which balanced.

She confirmed that we are meeting all points on the internal control checklist.

3. Bank Transfer

It was Resolved that £20,000 should be moved from the Current Account to a new Savings Account giving a higher rate of interest than currently received.

Cllr Ms Lamb will investigate options.

CL

10. DOG WASTE BIN ON COW LANE

It was Resolved that a Dog Waste Bin should be provided at the end of Cow Lane.

The Clerk will source options and costs for approval.

CJ

11. PLAYING FIELD & PLAY PARK

1. Playing Field

The monthly Maintenance status report was received and all is in order.

2. Play Park

The monthly Safety Inspection report has been undertaken from outside as the Play Park is currently not in use and the gates are locked.

It was noted that we have a legal responsibility to ensure the Play Park is as safe as possible before it is re-opened.

It was noted that the grass has been kept cut during the closure period. Councillor Davies will check that all equipment is inspected before the Play Park re-opens. It was agreed that all equipment, gates, waste bins, tables and seating will be washed down with soapy water before the Play Park re-opens, and thereafter on a weekly basis by the Handyman.**CJ/MR**

After discussion, it was agreed that new signage should be posted at the Play Park entrances in line with YLCA and NALC recommendations. Cllr Davies will prepare and install appropriate signage. The Play Park will then be reopened to visitors early next week. **GD**

Cllr Mrs Perks will update the Risk Assessment to include the new provisions included in the Play Park signage. The Clerk will upload this to the website. **SP/CJ**

12. DEFIBRILLATOR

It was confirmed that the monthly inspection will be carried out by Cllr Bartle on 10th July 2020. **MB**

It was noted that Mrs Christine Bryant will take over responsibility for the Defibrillator and Cllr Bartle will train her to carry out the monthly inspections. **MB**

It was noted that an invoice had been received from Community Heartbeat Trust (CHT) for the VETS service. As this was for the past 3 years' service, the Clerk will query it with CHT before payment is made. **CJ**

13. SCHOOL LIAISON OFFICER

No report.

14. FACEBOOK – MIDDLETON TYAS COMMUNITY & VILLAGE WEBSITE

An advert on the Facebook page for a mobile Fish & Chip van had caused some concern. The Clerk will try to obtain information on any licences which may be required. **CJ**

Cllr Miss Harknett will be asked if she is continuing to monitor entries uploaded to the Facebook page, a process set up by a previous Councillor. **CJ/LH**

15. CORRESPONDENCE

There was no correspondence.

16. RESIDENTS' QUESTIONS

There were no residents' questions.

17. ITEMS FOR THE VILLAGE NEWS / D&S TIMES

Copy for next issue needed before 20th August:
RDC restriction on bonfires
Operation of the Community Facebook page

CJ

18. ITEMS FOR DISCUSSION AT THE NEXT MEETING

Laptop (funding in reserve) and phone (approval of funding) for Clerk
Speed Survey by NYCC Highways – approval of funding (£110)
Speed Matrix Boards – discuss quotations; agree position; public consultation (see item 5.2 above).

19. DATE AND TIME OF THE NEXT MEETING

The next meeting of the Council will be held on Thursday, 10th September 2020, the venue to be advised depending on whether or not the Memorial Hall has re-opened.

There being no further business, the meeting closed at 8.30 pm

Signed: _____
Chairman

Date: _____