

Middleton Tyas Parish Council

MINUTES of a Meeting held virtually via the Zoom platform on Thursday, 11th June 2020 at 7.00pm

PRESENT: Cllrs G Davies (Chairman), Mrs S Perks, M Bartle, Miss L Harknett, D Henderson, Ms C Lamb.

IN ATTENDANCE: Mrs C Jones (Parish Clerk); C Cllr/D Cllr Angus Thompson.

1. APOLOGIES

PC Mark Wood.

2. DECLARATION OF INTERESTS

All Councillors made the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

3. ELECTION OF CHAIRMAN AND VICE CHAIRMAN

1. Cllr Gordon Davies tendered his resignation as Chairman of the Council.
2. Cllr Samantha Perks was proposed (Gordon Davies) and seconded (Leanne Harknett) and was unanimously elected as the new Chairman to serve for a period of 2 years.
3. Cllr Gordon Davies was proposed (Samantha Perks) and seconded (Clare Lamb) as Vice Chairman of the Council.

Cllr Mrs Perks thanked Cllr Davies for his tireless work over the past 2 years as Chairman, especially in working towards refurbishing the Play Park, and in setting up the Community Speed Watch Scheme.

4. MINUTES OF THE LAST MEETING

It was Resolved to accept the Draft Minutes of the last meeting held on 12th March 2020 and they were signed as a true record of the meeting.

5. POLICE REPORT

www.middletontyas.org.uk / The Council / Agendas & Minutes / 11 June 2020 / Additional Documents.

The Police Crime Report noted that their role during the pandemic has been very much to conduct patrols in our communities and to provide reassurance, offer advice, and to educate and encourage residents to adhere to government guidance; also to patrol beauty spots to ensure long distance travellers are not putting themselves and our rural communities at risk.

An increase in fly tipping has been noted due to the closure of the local waste/recycling facilities. PCSO 3669 Helenor Gwatkin has now joined the rural team from Richmond Town; she is also the local Fraud Ambassador.

6. COUNTY COUNCILLOR'S REPORT

1. C.Cllr Thompson said he had enjoyed working with Cllr Davies's over the past 2 years and was glad he was staying on the Council.

Speed Watch – £2k NYCC grant funding is still available towards a Speed Matrix Board if we decide to go ahead with the scheme.

Covid19 – The cost to NYCC will be £76m, with half being paid by Government and half coming from reserves. NYCC Finances are therefore not in as good order as they would have liked.

Schools are reopening slowly and Middleton Tyas is taking Year 1 pupils only. Cllr Miss Harknett noted that shortage of staff is an issue, not space, and they are taking mostly children of key workers.

2. It was noted that the drain repairs outside Bayswater House have now been completed. However, Cllr Henderson noted that water still pours around the sink in heavy rain.
3. It was noted that the damaged Bollard opposite the Memorial Hall has been reinstated by NYCC who will reclaim the cost from the company whose lorry hit it, thanks to a resident obtaining the driver's insurance details.
4. C.Cllr Thompson will liaise with Cllr G Davies and Mr Darren Griffiths to arrange a site meeting to review possible locations for a Speed Matrix Board. The Council will then decide whether or not to go ahead with the scheme **AT/GD**

7. A66 DUALLING SCHEME

The Council had received a letter from Highways England stating that they have now announced the 'preferred route' for the project. This will include improvements at the junction with the A1(M) at Scotch Corner. The Preferred Route Announcement brochure is available from www.highwaysengland.co.uk/projects/a66-northern-trans-pennine along with the Options Consultation Report.

It was noted that the Government has now announced that the A66 Dualling project has received its approval for the funding expenditure.

8. DISTRICT COUNCILLOR'S REPORT

D.Cllr Thompson reported nothing controversial, except for a few planning issues. Financies are as they were with no big spends other than following the Swaledale flooding.

9. PLANNING MATTERS

www.middletontyas.org.uk / The Council / Planning page for Richmondshire District Council / Public Access planning application service.

It was noted that comments have been submitted on the following application:

- 1, 20/00141/FULL – Full Planning Permission to Replace Existing Outbuildings with Two 4-bed Dwellings, Subdivide West Hall into Three Dwellings, Provide Ancillary Accommodation Using Existing Stable Block (Plot 5) and Barn (Plot 4); AND 20/00142/LBC to Replace Existing Outbuildings with Two 4-bed Dwellings, Subdivide West Hall into Three Dwellings, Provide Ancillary Accommodation Using Existing Stable Block (Plot 5) and Barn (Plot 4) at West Hall, The Green, Middleton Tyas.

The Council had asked for this matter to be considered by the Full Planning Committee and D.Cllr Thompson offered to help with this request, depending on the current stage of the planning process. He will report back in due course. **AT**

To consider and decide upon the following applications:

2. 20/00338/FULL – Full Planning Permission for Erection of Fertiliser Storage Tank at Waterloo Farms, Moor Road, Melsonby.
The Council had no objection to this application.
3. 20/00320/FULL – Full Planning Permission for Proposed Residential Development including Garage, Gardens, Boundary Wall and Hedgerows at Land Adjoining Unnamed Lane (OS Field 3540) off Middleton Tyas Lane, Middleton Tyas.

This application raised many concerns for Councillors, including objection to the location, and concerns about the access road, and its reinstatement.

Councillors were split in their opinions (3/3) and the Chairman used her casting vote to object to the application based on all the views which had been expressed.

It was also noted that in the Design and Access Statement for the previous application for this development, the author, Timothy David Crawshaw of Urban Design, Richmond, had misinterpreted the Council's comments regarding their position on the first application (Minutes dated 9th January 2020). He had implied that the Council had agreed to 'approve' the first application which was not the case. A letter will be sent to Mr Crawshaw, explaining the matter and asking him to correct his error. RDC Planning Dept will also be informed of this misinterpretation. **SP**

To note that the following application has been REFUSED:

4. 20/00043/AA – Advertisement Consent for 8m Single Post KFC Totem with Internally Illuminated Bucket Style Sign Design to Top of Totem.

10. Financial Matters

1. The note that the following items had been paid:

1. Clerk's Salary – March 2020 + back-pay	£	330.13
2. Clerk's Expenses – March 2020	£	7.01
3. Handyman's Salary – March 2020 + 2019 Holiday pay	£	102.63
4. Handyman's Expenses – March 2020	£	4.00
5. HMRC – PAYE – March 2020	£	98.00
6. TP Jones & Co LLP	£	53.46
7. Clerk's Salary – April 2020	£	327.33
8. Clerk's Expenses – April 2020	£	17.85
9. HMRC – PAYE – April 2020	£	69.60
10. YLCA – Training	£	15.00
11. YLCA – Annual Subscription 2020-21	£	215.00
12. Robertson's Garden Services – Grass Cutting April 2020	£	520.00
13. BHIB – Annual Insurance 2020-21	£	493.57

To note that the following items were approved and cheques were duly signed:

14. Clerk's Salary – May 2020	£	327.13
15. Clerk's Expenses – May 2020	£	33.24
16. Handyman's Salary – May 2020	£	43.60
17. Handyman's Expenses – May 2020	£	2.40
18. HMRC – PAYE – May 2020	£	69.80

19. Community Heartbeat Trust – Annual Support 2020-21	£	162.00
20. Robertson’s Garden Services – Grass Cutting May 2020	£	520.00
21. Vision ICT – Website Hosting & Support 2020-21	£	295.80
22. Memorial Hall – Grant 2020	£	550.00
23. Memorial Hall – Wayleave 2020	£	50.00
24. Ian Crisop Accountancy – 2019-20 Internal Audit	£	138.00

To note the following receipts:

25. Richmond Garage Services - Website	£	30.00
26. RDC – Precept for 2020-21	£	15,000.00
27. RDC – Grant (Coronavirus Grant Scheme 2020)	£	485.58

2. Treasurer’s Financial Report

Cllr Lamb read out her financial report for the year ended 31st March 2020 and this was accepted by the Council.

11. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) – 2019-20

1. Certificate of Exemption

- a. The members of the meeting as a whole considered the Certificate of Exemption.
- b. It was Resolved to approve the signing of the Certificate of Exemption.

2. Annual Governance Statement

- a. The findings of the review of the effectiveness of the system of internal control were considered by the members of the meeting as a whole.
- b. It was Resolved to approve the Annual Governance Statement.
- c. The Annual Governance Statement was signed and dated by the person presiding at the meeting at which the approval was given.

3. Accounting Statements

- a. The Accounting Statements were considered by the members of the meeting as a whole.
- b. It was Resolved to approve the Accounting Statements.
- c. The Accounting Statements were signed and dated by the person presiding at the meeting at which the approval was given.

12. STANDING ORDERS

It was Resolved to accept the amendments made to the Standing Order: Delegation to the Parish Clerk which covers emergency measures during the Coronavirus pandemic.

13. GRASS CUTTING CONTRACT FOR 2020-21

It was confirmed that Robertson’s Garden Services have signed a fixed price contract for village grass cutting, effective for a period of 3 years from 1 April 2020.

14. PLAYING FIELD & PLAY PARK

1. Playing Field

The monthly Maintenance status report was received and all is in order.

2. Play Park

The monthly Safety Inspection report has been undertaken from outside as the Play Park is currently not in use and the gates are locked.

It was noted that a few caps are missing and will need replacing by the Handyman. **GD**
Cllr Davies has been advised that a ‘charitable body’ should be set up to apply for grants for the Play Park refurbishment, and a new bank account opened. **GD**

15. DEFIBRILLATOR

It was confirmed that the monthly inspection had been carried out on 31 May and had not been used. **MB**

It was noted that Mrs Christine Bryant will take over responsibility for the Defibrillator and Cllr Bartle will train her to carry out the end of June inspection. **MB**

16. SCHOOL LIAISON OFFICER

Cllr Miss Harknett reported that the School is 'out of contact'. She noted that they are taking in 15 x Year 1 pupils and some Year 6 children of key workers.

17. FACEBOOK – MIDDLETON TYAS COMMUNITY & VILLAGE WEBSITE

Cllr Miss Harknett reported that the page currently has 361 followers.

18. CORRESPONDENCE

There was no correspondence.

19. RESIDENTS' QUESTIONS

There were no residents' questions.

20. ITEMS FOR THE VILLAGE NEWS / D&S TIMES

CJ

1. It was noted that Mrs Christine Bryant is taking over as Editor of the Village News from Mr Craig Jones.
2. It was noted that the Parish Council has received a grant from RDC to purchase a printer, mainly to assist with the printing of the Village News.
3. Items for publication in the next issue:
Repeat of the June article which only appeared online
'Thank you' note to members of the community
New Chairman and Vice Chairman elected

21. ITEMS FOR DISCUSSION AT THE NEXT MEETING

Proposed 'Bridleway/Footpath' diversion in front of Brook House (off Cow Lane).

22. DATE AND TIME OF THE NEXT MEETING

The next meeting of the Council will be held on Thursday, 9th July 2020, venue to be advised depending on whether or not the Memorial Hall has re-opened.

There being no further business, the meeting closed at 8.50 pm

Signed: _____
Chairman

Date: _____