

Middleton Tyas Parish Council

MINUTES of a Meeting held in the Memorial Hall on Thursday, 12th March 2020 at 7.00pm

PRESENT: Cllrs G Davies (Chairman), Mrs S Perks, D Henderson, Ms C Lamb.

IN ATTENDANCE: Mrs C Jones (Parish Clerk); Mr Craig Jones (Editor of Village News);
Mr Michael Ramsey (Village Handyman).

1. APOLOGIES

Cllr M Bartle, Miss L Harknett, C Cllr/D Cllr Angus Thompson, PC Mark Wood.

2. DECLARATION OF INTERESTS

All Councillors made the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

3. MINUTES OF THE LAST MEETING

It was Resolved to accept the Draft Minutes of the last meeting held on 9th January 2020 and they were signed as a true record of the meeting.

4. POLICE REPORT

www.middletontyas.org.uk / The Council / Agendas & Minutes / 12 March 2020 / Additional Documents.

A current Police Crime Report was received. Of note was mention of the Herbert Protocol for anyone who is suffering from Dementia or Alzheimer's, or has family members or people in their care who are. Also noted was the Police use of the App 'What3words' which they recommend downloading to our phones: most of the Emergency Services are using it.

5. COUNTY COUNCILLOR'S REPORT

1. The Chairman read out C.Cllr Thompson's discussion note with further details of the Speed Matrix Board scheme for the Council's consideration.

It was Resolved that the Chairman will arrange a site visit with C.Cllr Thompson to review possibilities within the village. **GD**

2. It was agreed to discuss the exact area of the Moulton LAR visibility splay with Ian Beighton at NYCC Highways Dept before accepting their grass-cutting scheme for 2020-21.
3. It was noted that NYCC Highways have issued a new Works Order for further repair to the broken/leaking drain outside Bayswater House.

6. COMMUNITY SPEED WATCH (CSW)

Cllr Davies reported that 4 CSW sessions had been arranged but none had been carried out due to the inclement weather. Further sessions will be arranged in due course. **GD**

7. DISTRICT COUNCILLOR'S REPORT

No report.

8. **CORONAVIRUS**

It was agreed that the Council should make provision for the current Coronavirus pandemic by taking the following initial steps:

Suspend all face-to-face meeting until legal advice has been received from YLCA;
Advise the Memorial Hall Management Committee that we will not be using the Hall;
Speak with the Village Shop Manager to check on their working arrangements;
Publish a list of Parish Council contacts in the Village News;
Ask local Doctors for any advice they may offer.

9. **NEIGHBOURHOOD WATCH (NW) AND ‘NO COLD CALLING’ ZONE**

Neighbourhood Watch now has a new Coordinator in the village. A recent presentation was held in the Memorial Hall to launch the scheme and was well attended. Residents expressed their concern about un-licensed door-to-door sellers. They should all have a Pedlars’ Licence, available free of charge from any Police Station and should show this to residents on demand. The existing NW signs at village entrances are old and shabby. The Coordinator can arrange any necessary permissions and ordering of new signs but has asked if the Parish Council would help to finance them. It was Resolved that they would.

The NW Coordinator, in conjunction with the Police, has applied to NY Trading Standards for the whole village to become a ‘No Cold Calling’ zone. Signs will be placed at village entrances only and residents will be updated in due course.

10. **PLANNING MATTERS**

www.middletontyas.org.uk / The Council / Planning page for Richmondshire District Council / Public Access planning application service.

It was noted that the following planning permissions have been Granted:

1. 19/00748/LBC – Listed Building Consent for Replacement of Existing Garage Doors at Foresters Hall.
2. 19/00760 – Full Planning Permission for a Single Storey Lean-to Extension and Insertion of Roof Lihts to Min Roof Slopes as amended plans received 17.12.2019 at Thornberry Cottage.
3. 19/00164/FULL – Full Planning Permission for Erection of Management Suite, WC Block, Service Enclosure and Sub-Station, Event Space and Relocated Coach Parking at Land at Scotch Corner Designer Village, Barracks Bank.

It was confirmed that the following planning comments have been submitted:

4. 19/00043/AA – Advertisement Consent for 8m Single Post KFC Totem with Internally Illuminated Bucket Style Sign Design on Top of Totem at Scotch Corner Services, Middleton Tyas. No comment.
5. 20/00033/FULL – Full Planning Permission for Agricultural Grain Storage Building at Waterloo Farms, Moor Road, Melsonby, DL10 5NW. No comment.

It was noted that the following planning application has been Withdrawn:

6. 19/00813/FULL – Land Adjoining Unnamed Lane (OS Field 3540) off Main Street including Garage, Landscaping and New Hedgerows.

The following planning applications were considered:

7. 20/00107/FULL – Full Planning Permission for Creation of Earth Mounds for a Temporary 10 Year Period at Land North of A6108 Barracks Bank, Scotch Corner, DL10 6NT-
Councillors had no comment to make.
8. 20/00101/FULL – Full Planning Permission for Proposed Occupation of Unit 65 by a Local Cheese Manufacturer at Unit 65, Scotch Corner Designer Outlet Village, Land West of Barracks Bank, Scotch Corner, DL10 6NT -
Councillors Resolved to support this application.
9. 19/00395/FULL – Full Planning Permission for Redevelopment of Roadside Services Comprising Retention of Existing Filling Station Forecourt, Replacement of the Associated Sales Building and Forecourt Canopy and Provision of a New Detached Drive-thru Unit (Class A1/A3/A5) with Associated Car Parking and Landscaping (Revised Details and Plans Received 15.08.19 and Additional Information Received 23.09.19) (Revised Site Plan Received 30.9.19) (as amended plans received 19.02.2020) at Scotch Corner Services, Middleton Tyas Lane, DL19 6PQ - AMENDED PROPOSAL -
Cllr Mrs Perks will draft a letter of comment for approval by the Council. **SP**

11. RDC LOCAL PLAN REVIEW

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Cllr Mrs Perks had attended the second stage of the RDC Local Plan Review on 26th February. This is the 2018-35 Plan which is updated every 5 years. RDC are still assessing the recent 'Green Spaces Consultation' as very few people had responded (this Council had). Proposals include changes to Development Limits whereby if a new site 'adjoins' a current development limit, that would be acceptable, but no 'isolated' development would be approved. RDC will be holding meetings in villages when the next stage of the Plan is available for consultation. It was Resolved that an event should be held in the Memorial Hall with necessary expenses covered by the Parish Council. **SP**

12. FINANCIAL MATTERS

It was Resolved to pay the following accounts and cheques were duly signed:

1. Clerk's Salary – January 2020	£	292.53
2. Handyman's Salary – January 2020	£	16.42
3. HMRC – PAYE – January 2020	£	88.80
4. Clerk's Expenses – January 2020	£	16.11
5. Handyman's Expenses – January 2020	£	6.60
6. Community Heartbeat Trust – Emergency Phone Annual Donation	£	52.00
7. Memorial Hall – Room Hire x 3	£	21.00
8. Clerk's Salary – February 2020	£	292.53
9. Handyman's Salary – February 2020	£	28.74
10. HMRC – PAYE – February 2020	£	88.80
11. Clerk's Expenses – February 2020	£	23.41
12. Handyman's Expenses – February 2020	£	1.60
13. Memorial Hall – Room Hire x 1	£	7.00

To receive the following:

14. HMRC – VAT refund for year ended 31 December 2019	£	494.19
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2. Treasurer's Financial Report
No current report.

13. GRASS CUTTING CONTRACT FOR 2020-21

It was reported that Cllrs Davies and Ms Lamb had met with Robertson's Garden Services (RGS) to discuss a new contract for the coming year. RGS had offered us a 5-year contract but the Council Resolved to agree to a 3-year fixed price contract at the same rate per cut as last year. Cllr Ms Lamb will discuss this with them. A price will also be requested for the additional areas of grass to be cut around the entrance to the Moulton LAR at Scotch Corner. A new map will need to be drawn up to include all areas covered by the contract. **CL**

14. HANDYMAN'S SALARY AND HOLIDAY PAY

1. It was Resolved to pay the Handyman's holiday pay for the year ended 29 February 2020.
2. It was Resolved to pay the Handyman's holiday pay quarterly in arrears with effect from 1 March 2020 (i.e. end of May, Aug, Nov, Feb).
3. It was Resolved that the Handyman's salary will be increased from 1 April 2020 in line with the Government's increase in the National Living Wage.

15. COUNCILLOR TRAINING COURSES

It was Resolved that Cllrs Henderson and Ms Lamb could attend YLCA training courses and the Clerk will book their places. **CJ.**

16. PLAYING FIELD & PLAY PARK

1. Playing Field

The monthly Maintenance status report was received and all is in order. Some Mole activity near the entrance gate has been attended to by the Handyman.

2. Play Park

The monthly Safety Inspection report is up to date.

A loose pin in the rubber matter had been replaced following a minor accident which has been recorded. **MB**

Cllr Davies had attended a meeting at NYCC today to discuss grant funding. It had been advised that a 'charitable body' should be set up to apply for grants and that two separate applications are made for the Playing Field and the Play Park.

An Arborist has surveyed all the trees which the Council owns and has submitted a quotation which was agreed in principle. The Clerk will circulate the quotation and also apply for the required planning permission to carry out works to the Lime tree on the village Green. **CJ**

17. DEFIBRILLATOR

It was confirmed that the monthly inspection had been carried out. **MB**

It was Resolved to pay the Community Heartbeat Trust in 4 x yearly payments for the new 4-year maintenance agreement which has already been approved. The Clerk will notify them and ask them to raise an invoice for the first year. **CJ**

18. SCHOOL LIAISON OFFICER

1. It was Resolved that Cllr Mrs Perks will discuss having the existing maintenance agreement amended with NYCC Legal Services. **SP**

2. Subject to the above, Cllrs Davies and Mrs Perks will liaise with the School to draw up a new maintenance agreement following the change of ownership on both sides of the current agreement. **GD/SP**

3. Cllr Henderson will ask the School to advertise for new members for the Play Park fund-raising project through its newsletter to parents. **DH**
- 19. FACEBOOK – MIDDLETON TYAS COMMUNITY & VILLAGE WEBSITE**
The Clerk will arrange access to the website for Cllr Mrs Perks. **CJ/SP**
Cllrs Mrs Perks will liaise with Cllr Miss Harknett re access to Facebook. **SP/LH**
- 20. CORRESPONDENCE**
There was no correspondence.
- 21. RESIDENTS' QUESTIONS**
A query about the date new netting was put up on hedgerows along Kneeton Lane was resolved.
- 22. ITEMS FOR THE VILLAGE NEWS / D&S TIMES** **CJ**
Coronavirus protocol including a list of contacts
Volunteers for the Play Park Refurbishment group needed
New Editor sought for the Village News
- 23. FUTURE OF THE VILLAGE NEWS**
Mr Craig Jones reported that he will be retiring from editorship of the VN following the April issue. He will advertise the post in the next issue and the Parish Council will ask for interested parties to get in touch. **CJ**
- 24. ITEMS FOR DISCUSSION AT THE NEXT MEETING**
Public Footpaths and need for them to be registered by 2035 (SP)
Treasurer's End of Year financial report (CL)
- 25. DATE AND TIME OF THE NEXT MEETING**
There will be no physical meeting in April. The Council will follow YLCA advice on how meetings can be held during the current Coronavirus pandemic.

There being no further business, the meeting closed at 9.12 pm

Signed: _____ Cllr Mrs Samantha Perks _____ Date: ____ 11th June 2020 _____
Chairman