

# Middleton Tyas Parish Council

## MINUTES of a Meeting held in the Memorial Hall on Thursday, 19<sup>th</sup> September 2019 at 7.00pm

**PRESENT:** Cllrs G Davies (Chairman), M Bartle, Mrs S Perks; Mrs C Jones (Parish Clerk);  
3 residents.

**1. APOLOGIES**

Cllr Miss L Harknett, D.Cllr/C.Cllr Angus Thompson, PC Mark Wood.

**2. DECLARATION OF INTERESTS**

All Councillors will make the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

**3. MINUTES OF THE LAST MEETING**

The Draft Minutes of the last meeting held on 11<sup>th</sup> July 2019 were approved and signed as a true record of the meeting.

**4. POLICE REPORT**

No report.

**5. MATTERS ARISING FROM THE LAST MINUTES**

There were no matters arising.

**6. COUNTY COUNCILLOR'S REPORT**

C.Cllr Angus Thompson's e-mailed report updated Councillors on the Vehicle Activated Speed signs (VAS) and proposals for buying and sharing use of one with 4 adjacent villages. He confirmed that he would be able to support the purchase with a maximum of £1,000 funding from his NYCC Locality Budget, and each Council would pay approximately £400 each towards the total cost. Councillors were in agreement that this was a good idea, but that a committee would be set up in advance to agree all the protocols (ownership, insurance, maintenance, transporting and fixing in place, etc). It was Resolved to tell C.Cllr Thompson that we would be prepared to join in the scheme and see how it goes, but that we are not committing to anything at the moment, pending further details. **CJ/AT**

**7. PARKING PROPOSALS ON SCHOOL BANK AREA**

We are still waiting for a site meeting with C.Cllr Thompson and Ian Beighton (NYCC Highways Dept). **CJ/AT**

**8. WAITING RESTRICTIONS – MIDDLETON TYAS LANE**

It was noted that NYCC Highways Dept has consulted with affected residents regarding these proposals and the closing date for response was end August. The Parish Council has objected already to traffic congestion in this area and has supported the proposals contained in the Consultation. The Clerk will ask Mr Ian Beighton for an update on the matter. **CJ**

**9. DISTRICT COUNCILLOR'S REPORT**

No report.

## 10. PLANNING MATTERS

1. 19/00288/FULL - Full Planning Permission for Change of Use of Utility Room to be Used for a Hair Styling Business (Retrospective) at 6 Westfield Gardens, Middleton Tyas, Richmond, North Yorkshire, DL10 6PR – It was noted that this application has been Granted.
2. 19/00410/FULL – Full Planning Permission or Single Storey Rear Extension at Kingarth, Main Street, Middleton Tyas, DL10 6PE – It was noted that this application has been Granted.
3. 19/00395/FULL – Full Planning Permission for Redevelopment of Roadside Services Comprising Retention of the Existing Petrol Filling Station Forecourt, Replacement of the Associated Sales Building and Forecourt canopy and Provision of a New Detached Drive-thru Unit (Class A1/A3/A5) with Associated Car Parking and Landscaping at Scotch Corner Services, Middleton Tyas, Richmond, North Yorkshire, DL10 6PQ. Our comments sent to RDC Planning Dept dated 29 July 2019 were noted.

Cllr Mrs Perks noted that plans are in hand to build a new large Services Area with Hotel at Catterick (Brompton-on-Swale junction with A1M).

4. 19/00526/HR – Hedgerow Removal Notice to Remove 10m of Hedgerow to Facilitate the Replacement of an Overhead Electricity Pole on the Darlington to Richmond Overhead Line at Field to the North of the Holiday Inn on Scotch Corner Roundabout. Our comments sent to RDC Planning Dept dated 8 August 2019 were noted.
5. 18/00513/FULL and 18/00514/LBC - Full Planning Permission to Replace Existing Outbuildings with 2 No 4 Bed Dwellings and Subdivide West Hall into 3 Dwellings (As Amended) at West Hall, The Green, Middleton Tyas, Richmond, North Yorkshire, DL10 6QZ, - AMENDED PROPOSAL. The Chairman had attended the RDC Planning Committee site meeting held on 25<sup>th</sup> July. Following that meeting, the Planning Committee Approved the application ‘with conditions’ - relating to the Proposed Summerhouse, and the Height of the Entrance Walls which they wanted raising up, against the view of NYCC Highways Dept.

## 11. FINANCIAL MATTERS

### 1. Payments and Receipts

#### *Payments:*

The following items were approved for payment and cheques were duly signed:

1. Clerk's Salary – July 2019	£	292.53
2. Handyman's Salary – July 2019	£	49.26
3. HMRC – PAYE – July 2019	£	88.80
4. Handyman's Expenses – July 2019	£	8.18
5. Information Commissioner – Data Protection to 31.08.20	£	40.00
6. Robertson's Garden Services – July 2019	£	480.00
7. Clerk's Salary – August 2019	£	292.73
8. Handyman's Salary – August 2019	£	24.63
9. Handyman's Expenses – August 2019	£	1.60
10. HMRC – PAYE – August 2019	£	88.60
11. Robertson's Garden Services – August 2019	£	480.00

#### *Receipts:*

12. NYCC – Urban Highway Grass Cutting Grant	£	198.30
--	---	--------

2. NRCP Grant funding

It was Resolved to purchase 3 seats for the Playing Field, providing support is available from the NRCP Grant Funding scheme, and subject to the final cost to the Council being as projected. The Clerk will circulate the estimated cost to Councillors. **CJ**

**12. NALC LEGAL TOPIC NOTE 22: DISCIPLINARY AND GRIEVANCE ARRANGEMENTS**

It was Resolved to adopt the procedures contained within NALC Topic Note 22, relating to Disciplinary and Grievance Arrangements. The Clerk will upload the document to the Council's website. **CJ**

**13. REGISTER OF ASSETS & TREE INSPECTION**

The Chairman will update the Register of Assets following maintenance work by the Handyman over the past few months. **GD**

The Chairman now has contact details of an Arborist and will ask him to provide a quotation for an Annual Tree Inspection, together with any remedial works which may be required as a result of an Inspection. **GD**

**14. PLAYING FIELD & PLAY PARK**

1. Playing Field

It was confirmed that the monthly maintenance inspection had been carried out.

2. Play Park

1. It was confirmed that the monthly safety inspection report had been carried out and all is safe and secure.
2. It was noted that some of the uprights on the Climbing Frame had their stoppers missing and the Chairman will ask the Handyman to fill these with silicone, or similar, to make them safe.

**15. BULB PLANTING – LICENCE AGREEMENT**

It was Resolved that the Clerk will sign a Licence Agreement with NYCC Highways Dept to allow bulbs and wild flowers to be planted around the new Moulton Access Road, near Scotch Corner.

**16. GRASS CUTTING**

There are 3 or 4 areas of the village which have been reported as not being cut this year by the grass contractor. The Chairman will discuss the various areas with Mr Robertson and come to an agreement for the work to be done as part of our contract, although some additional cost may be incurred. **GD**

**17. BEST KEPT VILLAGE COMPETITION 2019**

It was noted that we had not done well in this year's competition. Informed that we were 16<sup>th</sup> out of 17 villages, we were later told there had been an error in adding up the scores and we were actually 9<sup>th</sup>. (Our own count showed that we were actually 10<sup>th</sup>!) Councillors agreed that we needed time to consider whether or not to enter the competition in 2020 and the matter was deferred until the January 2020 meeting for a decision. **ALL**

**18. RDC CONSULTATION – LOCAL GREEN SPACES**

It was noted that we had been consulted on any Local Green Spaces within the village which should be protected from future development. The Consultation had been completed and returned to RDC for consideration.

**19. DEFIBRILLATOR**

Cllr Bartle confirmed that the monthly safety inspection had been carried out and all is in working order.

**20. CCTV**

The Chairman reported that he is still awaiting a quotation for the 2<sup>nd</sup> camera to be installed on the Memorial Hall wall to monitor the bollards on the opposite corner. **GD**

The Chairman will speak with the Shop Manager about obtaining a sign to indicate the location of the Defibrillator. **GD**

**21. SCHOOL LIAISON OFFICER**

1. Councillor Miss Harknett is to agree with the School Business Manager that a sum of £200 per annum would be appropriate for them to pay for their use of the playing field during term time. **LH**

2. The Chairman will liaise with the School about the possibility of holding an open session at the School to show plans for the Play Park refurbishment, to gather feedback from the children, and to promote fund raising initiatives. **GD**

**22. FACEBOOK – MIDDLETON TYAS COMMUNITY & VILLAGE WEBSITE**

The Facebook page continues to work well within the community.

**23. CORRESPONDENCE**

1. A resident of Oakfields complaining that the small area of grass at the entrance to Oakfields has not been cut this year. The Clerk has ascertained from discussions with RDC and C.Cllr Thompson that a resident has been cutting this piece of grass for some years but is now not able to do so. It was agreed to include this in the list of grassed areas which the Chairman will discuss with the grass cutting contractor (see item 16 above). **GD**

**24. RESIDENTS' QUESTIONS**

1. A resident reported that the small piece of grass outside The Rookery entrance, top of School Bank, has not been cut this year. It was agreed to include this in the list of grassed areas which the Chairman will discuss with the grass cutting contractor (see item 16 above). **GD**

**25. ITEMS FOR THE VILLAGE NEWS / D&S TIMES** **CJ**

Parking on village grass verges (agreed at the July meeting)  
Best Kept Village Competition 2019 – results  
Co-option of New Councillors

**26. ITEMS FOR DISCUSSION AT THE NEXT MEETING**

Best Kept Village Competition 2019 – The results.

**27. DATE AND TIME OF THE NEXT MEETING**

The next meeting will be held on Thursday, 10<sup>th</sup> October 2019 in the Memorial Hall, starting at 7.00pm prompt.

This part of the meeting closed at 8.07 pm

*Councillors discussed the following item in private.*

**28. CO-OPTION OF COUNCILLORS**

The Chairman confirmed that he had spoken with the two applicants, explaining the procedure for co-option, asking the same questions, and answering their queries. The Chairman recommended appointing both candidates, it was Resolved unanimously to co-opt them to serve on the Parish Council until the next Local Council Elections.

The Clerk will arrange for the necessary paperwork to be completed.

**CJ**

There being no further business, the meeting closed at 8.17pm