

Middleton Tyas Parish Council

MINUTES of a Meeting held in the Memorial Hall on Thursday, 14th March 2019 at 7.00pm

PRESENT: Cllrs G Davies (Chairman), R Davies, M Bartle, Mrs S Perks, Miss Leanne Harknett; Mrs C Jones (Parish Clerk); D.Cllr/C.Cllr Angus Thompson; PC Mark Wood; 12 residents.

1. APOLOGIES

Cllrs J Ross and Mrs J Collis.

2. DECLARATION OF INTERESTS

All Councillors will make the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

3. MINUTES OF THE LAST MEETING

The Draft Minutes of the last meeting held on 31st January 2019 were approved and signed as a true record of the meeting.

4. POLICE REPORT

The latest NYCC Police Crime Report had been circulated to Councillors. PC Mark Wood noted 3 incidents at Scotch Corner during January. He also reported poachers on land near Uckerby; door-to-door salesman in Moulton; theft of heating oil at Halnaby; and a suspicious person at a house on School Bank.

PC Wood offered to assist with our application for a 'No Cold Calling' zone to be set up in the village. The Clerk will liaise with him. CJ/MW

5. MATTERS ARISING FROM THE LAST MINUTES

1. NYCC Grant – It was noted that the NYCC Locality Budget grant of £1,000 has been approved and we can now proceed with the repairs to the wall at the top of The Slough. The Clerk will write to Everards of Melsonby to accept their quotation and authorise the work to begin. CJ/RJD

2. Little White Bus - It was Resolved to write to Cllr John Blackie giving him an expression of financial support in the sum of £500 for the continuation of the LWB Richmondshire Rover service beyond the current year, which is already financed. However, this support is subject to the service in the village continuing to be monitored. Councillors agreed that while this is an essential service for many people in the Richmondshire area, our financial commitment is dependent on the same, or higher, usage by residents than at present, and is not a 'blank cheque'. CJ

D.Cllr Thompson noted that he will support the service with £1,000 from his Locality Budget. It was agreed to promote the service in forthcoming Village News issues and on Facebook in an attempt to improve usage by residents. LH

6. COUNTY COUNCILLOR'S REPORT

1. VAS (Speed Matrix Boards) - C.Cllr Angus Thompson reported that, subject to ratification, it will be possible for Parish Councils to buy their own VAS systems for use on the public highway from 1st April 2019. He saw a situation where a few villages could share the cost and use of one system. He also noted that part of his Locality Budget is earmarked for 'Highways' issues and may be used to help with the purchase of VAS systems, on application. **ALL**
2. Council Tax 2019-20 – C.Cllr Thompson noted that NYCC has a £14m deficit, hence the increase in their Precept: Health and Adult Services are the main reason for this increase. He said that Rishi Sunak, MP is being very supportive.
3. Community Speedwatch
C.Cllr Thompson encouraged people to join the Speedwatch scheme so that we have data to prove the speeding situation is as we believe it to be. He noted that we will be given signs to display at village entrances saying 'Community Speedwatch Village'.

PC Wood offered some statistics from 5 local villages which have been running the Speed Awareness Scheme, showing that the system did work in helping to reduce incidences of speeding. Cllr G Davies noted that he already had 8 volunteers, and 2 additional residents volunteered at the meeting. It was agreed to advertise within the village for more residents to be trained under this scheme so that a rota system can be operated. **GD/LH**

7. PARKING RESTRICTION PROPOSALS – SCHOOL BANK/THE STRAND/COW LANE JUNCTION

1. The Chairman updated the meeting on NYCC proposals for changes to parking restrictions and road markings at this 3-way road junction, and into Oakfields. It was noted that these proposals are intended to improve road safety around the road junction and to improve lines of sight for traffic from all directions. The proposals are publicly available on the village website. Affected residents will be formally consulted on the proposals by NYCC Highways Dept in due course.
2. It was noted that a number of affected residents had made representation to the Parish Council, ahead of the official consultation, and all their comments have been noted.

Two residents had asked for permission to make a statement to the meeting and these were received. They are published on the village website as supporting documents for this meeting. The Chairman explained that the proposals had been put forward on grounds of road safety and to improve clear lines of sight at this 3-way road junction for traffic travelling in all directions.

8. ROAD MARKINGS IN VILLAGE

It was noted that many of the road markings in the village are faded and/or unclear to read and it was Resolved to ask NYCC Highways Dept to inspect all the road markings and to re-paint as necessary. **CJ/AT**

9. GRASS VERGE OPPOSITE SCOTCH CORNER SERVICES ENTRANCE

It was noted that the grass verge area opposite the entrance to Scotch Corner Services is in a deplorable state following the A1 Upgrade works and it was Resolved to ask NYCC Highways if they will tidy up the ground, fencing and litter. **CJ/AT**

10. DISTRICT COUNCILLOR'S REPORT

1. Council Tax - D.Cllr Angus Thompson reported that an increase in the RDC charge has been kept to a minimum and will equate to £3.60 on a Band D property.
2. Planning – D.Cllr Thompson supported the Parish Council's intention to invite Bart Millburn, Planning Manager, to a future meeting to discuss the planning process.
3. Local Government Elections – D.Cllr Thompson reminded the meeting that we are in a 2-member Ward and that both he and D.Cllr Campbell Dawson will be standing for re-election.

11. LOCAL GOVERNMENT ELECTIONS

Parish Councillors were reminded that the Local Government Elections will take place on Thursday, 2nd May 2019. All current Councillors will need to apply if they wish to be elected to serve for a period of 4 years, until the next Elections, and application forms are available from RDC Offices in Mercury House, Richmond, or from the Parish Clerk. Nomination papers must be handed to the Returning Officer at RDC Offices by latest 4pm on Wednesday, 3rd April and Councillors should make an appointment to attend at a convenient time.

12. PLANNING MATTERS

1. 18/00316/VAR – Application Under Section 73 for Variation of Conditions 1 and 5 and Removal of Condition 21 Attached to Planning Permission 14/00779/OUT (As Amended) at Land North of Kneeton Park, Kneeton Lane.
Cllr Mrs Perks had attended the Planning Meeting held on 5th February 2019 and made a strong case as possible regarding the proposed farm vehicle access road running through the housing development to the field behind. However, despite our serious objection, the Planning Committee had approved this matter and the developers should now be able to start building work.
2. 18/00177/AORM – Approval of Reserved Matters Application following Outline Approval of Planning Permission 18/00316/VAR for Access, Appearance, Layout, Scale and Landscaping for 35 Dwellings (As Amended) at Lane North of Kneeton Park, Kneeton Lane.
Comments as in item 12.1 above.
3. 18/00770/FULL – Full Planning Permission for Proposed Parapet Flat Roof Single Storey Rear Extension with Glazed Lantern and Glazed Link between New Extension and Existing Garage, Proposed Replacement of Existing Timber Front Door with a Like-for-Like Composite Door (As Amended by Revised Plans received 20.12.18) at 7 Village Farm.
– It was noted that this application has been Granted.
4. 18/00513/FULL and 18/00514/LBC - West Hall, The Green
Cllr Mrs Perks had prepared a Draft Statement for the Planning Committee Meeting in April 2019 (tbc). It was Resolved to approve this Statement and Cllr Mrs Perks will ask Cllr Ross to attend the meeting with her to present the Statement. **SP/JR**
5. 19/00120/VAR – Application under Section 73A for Development as Built Without Complying with Some Conditions Subject to which Planning Permission was Granted Under Reference 15/00861/FULL at Plot to Rear of White Gables, Smithgutter Lane.
- Cllr Mrs Perks will draft a response for Councillors' approval. **SP**

6. The Clerk had sought further advice from YLCA on best practice in dealing with planning applications which need to be responded to between meetings. It was Resolved to change the way in which letters are ratified at the following meeting. It was also Resolved to make use of Extraordinary Meetings for large or complicated planning applications. The Clerk will amend the Standing Order and circulate for approval. **CJ**
7. It was Resolved to invite Mr Bart Millburn, RDC Planning Manager, to attend a Parish Council meeting to explain and discuss RDC's planning process and how it affects the village. **CJ**

13. Financial Matters

1. Payments and Receipts

It was Resolved to make the following payments and cheques were duly signed:

Payments:

1. Clerk's Salary – February 2019	£ 542.77
2. Handyman's Salary – February 2019	£ 40.90
3. HMRC – PAYE - February 2019	£ 10.00
3. Ridings Mobility – Slide repairs	£ 1,440.00
4. Community Heartbeat Trust – Emergency Phone, annual cost	£ 52.00
5. Community Heartbeat Trust – Repairs to damaged Defibrillator	£ 254.00
6. Memorial Hall – Room Hire x 3	£ 21.00

Receipts:

None.

2. Internal Auditor

It was noted that Ian Crisop Accountancy has agreed to act as Internal Auditor for the financial year 2018-19 at the same rates as last year.

3. Yorkshire Bank Current Account

The Clerk reported that Yorkshire Bank has written to confirm they will no longer be offering the type of fee-free bank account we hold with them at present, and we will need to change to a different type of account which will incur bank charges. The Clerk will seek recommendations from other Parish Councils about an alternative bank/account. **CJ**

4. Village Handyman

It was noted that the National Living Wage will increase on 1st April and it was Resolved to pay the Village Handyman the new rate from that date. The Clerk will inform him of this salary increase. **CJ**

5. Village Green

1. Cllr Mrs Perks will look into purchasing 'No Parking' sign(s) for the village Green. She will also make a recommendation on the best location(s) for the sign(s). **SP**
2. The Clerk will look into the purchase of planters for the village Green. Volunteers to help maintain the planters in the future will be sought via the Village News/ Facebook. **CJ**

6. Treasurer's Finance Report

The Treasurer reported that we are heading to a 'break-even' situation at the year end (31st March 2019) and there have been no unusual events, with everything as expected.

14. PARISH CLERK'S ANNUAL APPRAISAL

The Chairman confirmed that he has carried out an annual appraisal with the Clerk, a copy of which will be placed in the Chairman's Box. **GD**

15. GRASS CUTTING CONTRACT 2019

It was Resolved to award the 2019 grass cutting contract to Robertson's Garden Services and the Clerk will confirm the areas to be cut with Mr Robertson. **CJ**

16. PLAYING FIELD & PLAY PARK

1. Playing Field

1. It was noted that the litter bins are being well used and the Handyman is doing a good job of emptying them.
2. Cllr Miss Harknett intends organizing another 'Bark in the Park' event on the field this Summer (13th July).

2. Play Park

1. Trim Trail - Cllr G Davies reported that there is a cap missing from the Trim Trail and this will be replaced. **GD**
2. Slide – Cllr G Davies reported that the Slide is now solid following repairs. He noted that more pegs will be inserted into the safety matting to make it secure. **GD**
3. Fundraising – Cllr Miss Harknett confirmed that a further £500 has been raised from the recent choral event towards the Play Park refurbishment.

17. DEFIBRILLATOR

It was noted that the Defibrillator has now been repaired and is in working order.

18. CCTV

1. It was noted that the Village Shop CCTV system has been upgraded and there is now a new, dedicated camera to monitor the Defibrillator on the Memorial Hall wall.

Mr Kenneth Etherington, Chairman of the Memorial Hall Management Committee (MHMC) asked if the Parish Council had sought permission from MHMC to affix this new camera to the Hall wall.

The Chairman responded that this had not been done, and he agreed to contact the MHMC Secretary to seek retrospective permission. **GD**

2. It was Resolved that this new camera will be paid for by the Parish Council at a cost of £190 + VAT.

3. The Chairman agreed to ask the Village Shop if it would be possible to have another camera installed on the system to monitor the Bollards and the Village Green. **GD**

If this is possible, and if the Parish Council agrees to pay for a second camera, the Chairman will also seek permission from the MHMC to add another camera to the Shop system. **GD**

4. Councillors were directed to YLCA advice on 'GDPR – Use of film footage' to ensure that the Council acts lawfully in respect of the use of any footage from their camera(s). **ALL**

19. SCHOOL LIAISON OFFICER

The Chairman agreed to discuss with Cllr Miss Harknett how future liaison will take place so that the Parish Council can build a good relationship with the School. **GD/LH**

Cllr Miss Harknett will be asked to discuss the following items with the School: **LH**

1. Sign boards in the Car Park – to ask that these be put away at night, and also at weekends/school holidays so they are not on permanent display.
2. Access to School Water – to ask why previous permission to access water on an occasional basis has now been withdrawn.

20. FACEBOOK – MIDDLETON TYAS COMMUNITY & VILLAGE WEBSITE **LH**

Local Council Elections will be held on 2nd May 2019.

Little White Bus – Please ‘Use it or Lose it’ reminder to residents.

To note that many residents from School Bank area attended the meeting in support of their concerns over road safety proposals.

Planters on the Village Green – Volunteers sought to help maintain during the year.

NY Police Speed Awareness Project – Volunteers sought to undertake training.

21. BEST KEPT VILLAGE COMPETITION 2019

It was Resolved to enter this year’s competition which is organized by the Rotary Club of Richmond. Judging takes place during the first two weeks of July and residents are asked to support the village entry by helping to keep their section of the street scene tidy during that period. If anyone wishes to help keep all the general areas tidy, their help would be most welcome. **ALL**

22. CORRESPONDENCE

It was noted that numerous phone calls, e-mails and letters had been received from residents living in the School Bank, Cow Lane, The Strand, Oakfields area regarding the current proposals noted in item 7. above. All their comments have been noted.

23. RESIDENTS’ QUESTIONS

Several residents had attended the meeting to ask questions about the proposals noted in item 7. above. The Chairman had explained the reasons for the current road safety concerns under item 7. above and he further clarified some matters of concern to the residents. He assured them that the proposals will be subject to consultation with affected residents in due course by NYCC Highways Dept, who are responsible for this process.

The Chairman also thanked the residents for attending the meeting to express their concerns.

24. ITEMS FOR THE VILLAGE NEWS / D&S TIMES **CJ/LH**

Local Council Elections on 2nd May 2019

Parking Consultation - School Bank Area

Speed Awareness Project – Volunteers needed for training session

Little White Bus – Richmondshire Rover – Please ‘Use it or Lose it’

Planters on the Village Green – Volunteers needed to help maintain

Residents at Meetings – Reminder that residents are welcome to all meetings as ‘Observers’

25. ITEMS FOR DISCUSSION AT THE NEXT MEETING

26. DATE AND TIME OF THE NEXT MEETING

The next meeting will be held on Thursday, 11th April 2019 in the Memorial Hall, starting at 7.00pm prompt.

There being no further business, the meeting closed at 9.30 pm