

Middleton Tyas Parish Council

Clerk: Mrs C. Jones

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The Old Chapel . Middleton Tyas . Richmond . North Yorkshire . DL10 6PP

PARISH COUNCIL MEETING TO BE HELD (virtually, via the Zoom platform) ON THURSDAY, 11th JUNE 2020 AT 7.00pm

A G E N D A

1. Apologies

To receive and approve apologies for absence.

2. Declaration of Interest

All Councillors will make the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

3. Election of Chairman and Vice-Chairman

1. To receive Cllr Gordon Davies' resignation as Chairman of the Parish Council.
2. To receive nominations and to elect a new Chairman.
The new Chairman to sign a Declaration of Acceptance of Office.
3. To elect a new Vice-Chairman.

4. Minutes of the Last Meeting

To confirm the Minutes of the meeting held on 12th March 2020 as a true and correct record.

5. Police Report

To receive the latest Police Crime Report.

www.middletontyas.org.uk / The Council / Agendas & Minutes / 11 June / Additional Documents

6. North Yorkshire County Council

1. To receive C.Cllr Angus Thompson's monthly report.
2. To note that repairs have now been completed to the broken/leaking drain outside Bayswater House.
3. To note that the damaged Bollard opposite the Green has been repaired by NYCC Highways Dept. Contact details for the company whose vehicle damaged the Bollard have been sent to NYCC Highways for their claims procedure.
4. To review costings and to decide on a site survey for installation of a Speed Matrix Board.

7. A66

To note receipt of a letter from Highways England informing us that the Preferred Route for the A66 Northern Trans-Pennine Project (Dualling Scheme) has been published. Details can be found at www.highwaysengland.co.uk/projects/a66-northern-trans-pennine along with the Options Consultation Report.

8. **Richmondshire District Council**

To receive D.Cllr Angus Thompson's monthly report.

9. **Planning Matters**

www.middletontyas.org.uk / *The Council / Planning page for Richmondshire District Council / Public Access planning application service.*

To note that comments have been submitted on the following application:

- 1, 20/00141/FULL – Full Planning Permission to Replace Existing Outbuildings with Two 4-bed Dwellings, Subdivide West Hall into Three Dwellings, Provide Ancillary Accommodation Using Existing Stable Block (Plot 5) and Barn (Plot 4); AND 20/00142/LBC to Replace Existing Outbuildings with Two 4-bed Dwellings, Subdivide West Hall into Three Dwellings, Provide Ancillary Accommodation Using Existing Stable Block (Plot 5) and Barn (Plot 4) at West Hall, The Green, Middleton Tyas.

To consider and decide upon the following applications:

2. 20/00338/FULL – Full Planning Permission for Erection of Fertiliser Storage Tank at Waterloo Farms, Moor Road, Melsonby.
3. 20/00320/FULL – Full Planning Permission for Proposed Residential Development including Garage, Gardens, Boundary Wall and Hedgerows at Land Adjoining Unnamed Lane (OS Field 3540) off Middleton Tyas Lane, Middleton Tyas.

To note that the following application has been REFUSED:

4. 20/00043/AA – Advertisement Consent for 8m Single Post KFC Totem with Internally Illuminated Bucket Style Sign Design to Top of Totem.

10. **Financial Matters**

1. To note the following payments:

1. Clerk's Salary – March 2020 + back-pay	£	330.13
2. Clerk's Expenses – March 2020	£	7.01
3. Handyman's Salary – March 2020 + 2019 Holiday pay	£	102.63
4. Handyman's Expenses – March 2020	£	4.00
5. HMRC – PAYE – March 2020	£	98.00
6. TP Jones & Co LLP	£	53.46
7. Clerk's Salary – April 2020	£	327.33
8. Clerk's Expenses – April 2020	£	17.85
9. HMRC – PAYE – April 2020	£	69.60
10. YLCA – Training	£	15.00
11. YLCA – Annual Subscription 2020-21	£	215.00
12. Robertson's Garden Services – Grass Cutting April 2020	£	520.00
13. BHIB – Annual Insurance 2020-21	£	493.57

To approve the following accounts for payment:

14. Clerk's Salary – May 2020	£	327.13
15. Clerk's Expenses – May 2020	£	33.24
16. Handyman's Salary – May 2020	£	43.60
17. Handyman's Expenses – May 2020	£	2.40

18. HMRC – PAYE – May 2020	£	69.80
19. Community Heartbeat Trust – Annual Support 2020-21	£	162.00
20. Robertson’s Garden Services – Grass Cutting May 2020	£	520.00
21. Vision ICT – Website Hosting & Support 2020-21	£	295.80
22. Memorial Hall – Grant 2020	£	550.00
23. Memorial Hall – Wayleave 2020	£	50.00

To receive the following:

24. Richmond Garage Services - Website	£	30.00
25. NYCC – Grass cutting grant 2020-21	£	472.50
26. RDC – Precept for 2020-21	£	15,000.00
27. RDC – Grant (Coronavirus Grant Scheme 2020)	£	485.58

2. Treasurer’s Financial Report
For the year ended 31st March 2020.

11. Annual Governance and Accountability Return (AGAR)

1. Certificate of Exemption
 - a. To consider the Certificate of Exemption.
 - b. To approve the signing of the Certificate of Exemption by resolution.
2. Annual Governance Statement
 - a. To consider the findings of the review of the effectiveness of the system of internal control by the members of the meeting as a whole.
 - b. To approve the Annual Governance Statement by Resolution.
 - c. To ensure the Annual Governance Statement is signed and dated by the person presiding at the meeting at which the approval is given.
3. Accounting Statements
 - a. To consider the Accounting Statements by the members meeting as a whole.
 - b. To approve the Accounting Statements by Resolution.
 - c. To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which the approval is given.

12. Standing Orders

To ratify amendments made to the current Standing Order: Delegation to the Parish Clerk.

13. Grass Cutting Contract for 2020-21

To confirm that Robertson’s Garden Services have now signed a fixed price contract for village grass cutting for a period of 3 years from 1 April 2020.

14. Playing Field & Play Park

1. Playing Field
To receive monthly Maintenance status report.
2. Play Park
To receive monthly Safety Inspection report.

15. Defibrillator

1. To receive the monthly Inspection report on the Defibrillator.
2. To note that Mrs Christine Bryant will be taking over the monitoring of the Defibrillator from Cllr Martin Bartle and will undertake future monthly Inspection Reports to Council.

16. **School Liaison Officer**
To agree any new items for discussion with the School.
17. **Facebook – Middleton Tyas Community & Village Website**
To receive an update report.
18. **Correspondence**
To receive any new correspondence.
19. **Residents' Questions**
To receive any questions from residents present.
20. **Items for the Village News / D&S Times**
 1. To note that Mrs Christine Bryant has taken over as Editor of the Village News.
 2. To note receipt of grant funding from RDC for the purchase of a printer mainly to assist with the printing of the Village News.
 3. To agree items for publication in the next issue.
21. **Items for discussion at the next meeting**
To notify the Clerk of any new matters for inclusion on the Agenda of the next meeting.
22. **Date and Time of Next Meeting**
The next meeting will be held on Thursday, 9th July 2020 starting at 7.00 pm prompt, the venue to be advised.

Christine Jones

**Clerk to the Parish Council
6th June 2020**