

Middleton Tyas Parish Council

ANNUAL MEETING of the PARISH COUNCIL

**to be held in the MEMORIAL HALL
on THURSDAY 15th MAY 2025 at 6.15 pm**

AGENDA

1. Election of the Chairman
2. Chairman to sign Declaration of Acceptance of Office form
3. Declaration of Interests
All Councillors will make the following declaration:
"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."
4. To approve the Minutes of the last Annual Meeting held on 9th May 2024
5. Matters Arising from the Last Minutes
6. To receive and accept the Chairman's Annual Report
7. To receive and accept the RFO's Report and Accounts for the year ended 31st March 2025
8.
 1. Appointment of new Officers
 - a. Vice Chairman
 - b. Treasurer
 - c. Responsible Financial Officer
 2. Chairman is invited to be a Trustee of the Memorial Hall
9. To confirm Councillors' Portfolios and Contact Details
To make any changes required and to agree frequency of reporting
10. To confirm the appointment of Ian Crisop Accountancy as Internal Auditor for the year ending 31st March 2026
11. To appoint up to 2 Councillors to attend the YLCA Branch Meetings in their area and to represent the Council as voting representatives at those meetings.

12. To confirm the Council's Standing Orders & Financial Regulations
13. To Resolve to authorise a review of the Risk Assessment
14. To Resolve to authorise a review of the Condition of Assets, including a review of the condition of the Trees

To Resolve to authorise any maintenance work to the assets which may be required
15. To review the Freedom of Information Act – Model Publication Scheme
16. To confirm the Clerk's Salary Scale for 2025 (LC1 SCP18)
17. To review the Emergency Plan
18. To note the date of the Next Meeting – Thursday, 14th May 2026

Christine Jones
Clerk to the Parish Council
8th May 2025