

Middleton Tyas Parish Council

ANNUAL MEETING of the PARISH COUNCIL

**to be held in the MEMORIAL HALL
on THURSDAY 12th MAY 2022 at 6.15 pm**

AGENDA

- 1. Election of the Chairman**
- 2. Chairman to sign Declaration of Acceptance of Office form
Councillors to sign Declaration of Acceptance of Office forms**
- 3. Declaration of Interest**
All Councillors will make the following declaration:
"We, as Parish Councillors, declare that we have an interest in each
Agenda item as residents of Middleton Tyas."
- 4. To approve the Minutes of the last Annual Meeting held on 20th May 2021**
- 5. Matters Arising from the Last Minutes**
- 6. To receive and accept the Chairman's Annual Report**
- 7. To receive and accept the Treasurer's Report and Accounts for the year
ended 31st March 2022**
- 8. To receive the Annual Governance and Accountability Report (AGAR)
from the Internal Auditor and:**
 1. to consider the Accounting Statements by the members meeting as a whole
 2. to approve the Accounting Statements by Resolution
 3. to ensure the Accounting Statements are signed and dated by the person
presiding at the meeting at which that approval is given
 4. to set the commencement date for the Exercise of Public Rights
- 9. Appointment of new Officers**
 1. a. Vice Chairman
 - b. Treasurer
 - c. Responsible Financial Officer
 2. Chairman is invited to be a Trustee of the Memorial Hall
- 10. To confirm Councillors' Portfolios and Contact Details
To make any changes required and to agree frequency of reporting**

- 11. To confirm the appointment of Internal Auditor for the year ended 31st March 2023**
- 12. To confirm Standing Orders & Financial Regulations**
- 13. To Resolve to authorise a review of the Risk Assessment**
- 14. To Resolve to authorise a review of the Valuation of Assets, including a review of the condition of the Trees
To Resolve to authorise any maintenance work which may be required**
- 15. To review Freedom of Information Act – Model Publication Scheme**
- 16. To confirm the Clerk’s Salary and Scale for 2022**
- 17. To review the Emergency Plan**
- 18. To note the date of the Next Meeting – Thursday, 11th May 2023 – tbc**

Christine Jones
Clerk to the Parish Council
6th May 2022