

# Middleton Tyas Parish Council

## ANNUAL MEETING of the PARISH COUNCIL

to be held on the VILLAGE GREEN  
on THURSDAY 20<sup>th</sup> MAY 2021 at 6.30 pm

### AGENDA

1. **Election of the Chairman**
2. **Chairman to sign Declaration of Acceptance of Office**
3. **Declaration of Interest**  
All Councillors will make the following declaration:  
"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."
4. **To approve the Minutes of the last Annual Meeting held on 9<sup>th</sup> May 2019**
5. **Matters Arising from the Last Minutes**
6. **To receive and accept the Chairman's Annual Report**
7. **To receive and accept the Treasurer's Report and Accounts for the year ended 31<sup>st</sup> March 2021**
8. **To receive the Annual Governance and Accountability Report (AGAR) from the Internal Auditor and:**
  1. to consider the Accounting Statements by the members meeting as a whole
  2. to approve the Accounting Statements by Resolution
  3. to ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given
  4. to set the commencement date for the Exercise of Public Rights
- 8
9. **Appointment of new Officers**
  1. a. Vice Chairman
  - b. Treasurer
  - c. Responsible Financial Officer
  2. Chairman is appointed a Trustee of the Memorial Hall
10. **To confirm Councillors' Portfolios and Contact Details**
11. **To confirm appointment of Internal Auditor for year ended 31 March 2022**

- 12. To confirm Standing Orders & Financial Regulations**
- 13 To Resolve to authorise a review of the Risk Assessment and Valuation of Assets including a Tree Inspection Report.**
- 14. To review Freedom of Information Act – Model Publication Scheme**
- 15. To confirm the Clerk’s Salary and Scale for 2021**
- 16. To review the Emergency Plan**
- 17. To note the date of the Next Meeting – Thursday, 12<sup>th</sup> May 2022 – tbc**

*Christine Jones*  
**Clerk to the Parish Council**  
**14<sup>th</sup> May 2021**