

Middleton Tyas Parish Council

PARISH COUNCIL MEETING to be held virtually by Zoom™ on THURSDAY, 22nd APRIL 2021 at 7.00pm

A G E N D A

1. Apologies

To receive and approve apologies for absence.

2. Declaration of Interest

All Councillors will make the following declaration:

"We, as Parish Councillors, declare that we have an interest in each Agenda item as residents of Middleton Tyas."

3. Minutes of the Last Meeting

To confirm the Minutes of the meeting held on 11th March 2021 as a true and correct record.

4. Police Report

To receive the latest Police Crime Report.

www.middletontyas.org.uk / The Council / Agendas & Minutes / 22 April / Additional Documents

5. North Yorkshire County Council

1. To receive C.Cllr Angus Thompson's monthly report.

2. VAS – To note that:

the Agreement between North Yorkshire County Council and Middleton Tyas Parish Council to site the VAS on the grass verge adjacent to West Close has now been signed; the pole and VAS have been ordered from Swarco who will install both items; the grant funding will be claimed once the work has been completed.

6. Richmondshire District Council

To receive D.Cllr Angus Thompson's monthly report.

7. Planning Matters

www.middletontyas.org.uk / The Council / Planning page for Richmondshire District Council / Public Access planning application service.

1. Full Planning Permission for Conversion of and Extension to Stables and Outbuildings at The Rookery to provide Three Bedoomed Accommodation Creating 1 No New Dwelling with Home Office and Garden Room (to Note that we have Received Revised Plans to Address Matters Raised by Technical Consultee, the Local Highway Authority, Revised Plans also Seek to Address some Matters Regarding Amenity on the East Elevation) – To review this revised application and agree a response (19th April).

2. Full Planning Permission for Single Storey Rear Extension and Internal Alterations at Hill Cottage, Main Street – To review this application and agree a response (4 May).

3. Full Planning Permission for Steel Handrail to the External Access to the Church Vestry at St Michael & All Angels Church – To note that this application has been Granted.

8. Financial Matters

1. To agree the following payments:

1. Clerk's Salary – March 2021	£	342.40
2. Clerk's Expenses – March 2021	£	52.81
3. Handyman's Salary – March 2021	£	87.20
4. Handyman's Expenses – March 2021	£	4.00
5. HMRC – PAYE – March 2021	£	73.60
6. YLCA – Clerk's training	£	15.00
7. YLCA – Annual subscription 2021-22	£	217.00
8. TP Jones & Co LLP – Payroll	£	53.46
9. Community Heartbeat Trust – Emergency Telephone Year 5	£	120.00
10. Community Heartbeat Trust – Annual Support Year 2.	£	162.00

Receipts:

11. Northern Powergrid – Wayleave	£	8.32
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2. End of Year Financial Statement and Report

To receive and approve the end of year figures before submission to the Internal Auditor.

9. Village News Grant Funding

To consider Christine Bryant's request for grant funding towards the cost of production of the Village News for the year April 2021 to March 2022.

10. Annual Audit & Governance Report

To Resolve to submit a 'Certificate of Exemption – AGAR 2020/21 Part 2' to the External Auditor to certify ourselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015.

11. Delegation of Decision Making to the Proper Officer of the Council

To discuss and agree whether to delegate functions to the Clerk and/or the RFO to ensure that the Council can keep ticking over even if meetings cannot be held, as LCA advice (WRU 1 April 2021, 3c Meetings, pp2-3).

12. The Future of Remote Meetings and Annual Meetings in May 2021

To agree to respond to this consultation.

13. Councillors' Responsibilities & Contact Details

To review Councillors' Responsibilities.

14. Playing Field & Play Park

1. Playing Field
To receive monthly Maintenance status report.
2. Play Park
To receive monthly Safety Inspection report.

15. Defibrillator

To receive the monthly Inspection report on the Defibrillator.

16. School Liaison Officer

1. To appoint a new School Liaison Officer.
2. To agree any new items for discussion with the School.

17. **Facebook – Middleton Tyas Community & Village Website**
To review and agree a new moderator for Facebook and a new editor for the History Society on the website.
18. **Correspondence**
Boulders on site at Copperfield Park – update.
19. **Residents' Questions**
20. **Items for the Village News and D&S Times**
21. **Items for discussion at the next meeting**
To notify the Clerk of any new matters for inclusion on the Agenda of the next meeting.
22. **Councillor Co-option**
To note that we can now advertise to co-opt a new Councillor and the Clerk will display the required notice.
23. **Date and Time of Next Meeting**
To Resolve that the following meetings will be held virtually via Zoom:
1. the Annual Meeting of the Council will be held on Thursday, 6th May 2021, starting at 6.15 pm prompt.
 2. to be followed at 7.00pm by the Ordinary Meeting of the Council.

Christine Jones
Clerk to the Parish Council
16 April 2021