

Middleton Tyas Parish Council Risk Register - 2020							
Asset	Description of Risk	Severity of Risk	Probability of Occurrence	Overall assessment		Mitigating Actions	Responsibility
				Before Mitigation	After Mitigation		
Lime Tree	Tree or falling branches injuring someone	high	medium	medium	low	Annual inspection by tree surgeon.	SP
Playing field trees	Tree or falling branches injuring someone or falling into the road and causing an accident	high	medium	medium	low	Annual inspection by tree surgeon.	SP
Play Park equipment	Child injured due to equipment fault	high	medium	medium	medium	Weekly inspections by Parish Council using approved checklist. Twice-yearly independent inspection by ROSPA qualified inspector. Notice asks for faults/safety issues to be notified to the Clerk	GD
Play Park Equipment	Child injured whilst playing (no equipment fault)	high	medium	medium	medium	Notice specifies adult supervision. PC insurance includes public liability.	GD
Play Park	Maintaining social distancing	medium	medium	medium	low	Erect clear signage informing all users they must maintain, as far as possible, 1 metre distancing from other users.	GD
Play Park	Number of people using individual pieces of equipment at once	medium	medium	medium	low	Erect signage stating children under 12 years only on playpark equipment, only one responsible adult to accompany children and maintain, as far as possible 1 metre distance from other play park users.	GD

Play Park	Transmission of virus from high traffic touch points	medium	medium	medium	low	Erect signs to ask users to bring their own hand sanitiser and wipes to clean hands after using equipment. No food or drink allowed in the play park. Please place any litter in the bins provided. Remember to wash your hands when you get home.	GD/ Handyman
Play Park	Person injured due to rabbit hole or similar	medium	medium	medium	low	Weekly inspections by Parish Council using approved checklist. Notice asks for faults/safety issues to be notified to the Clerk.	GD
Football pitch	Person injured due to rabbit hole or similar	medium	medium	medium	low	Licence agreement excludes any PC liability.	SP
Football pitch	Person injured in match	high	high	high	low	Licence agreement excludes any PC liability.	SP
The Green	Person injured due to rabbit hole or similar	medium	medium	medium	low	PC insurance includes public liability.	Clerk
The Green	Person injured at event on the Green or playing field	medium	medium	medium	low	PC insurance includes public liability. Event organisers required to evidence their own insurance.	Clerk
Seats	Person injured due to seat breakage	low	low	low	low	Annual inspection. PC insurance includes public liability.	SP
Governance	Failure to comply with Requirements	medium	medium	medium	low	Annual internal audit review. Clerk has undergone appropriate training.	Clerk
GDPR	Failure to comply with Requirements	medium	medium	medium	low	Clerk has undergone appropriate training. Limited exposure as no significant personal data held. Councillors have separate email address for council business. Councillors briefed on requirement for new procedures to maintain confidentiality.	Clerk