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Middleton Tyas Parish Council
RISK REGISTER – 2023-24

	Asset	Description of Risk	Severity of Risk	Probability of Occurrence	Overall assessment		Mitigating Actions	Responsibility
					Before Mitigation	After Mitigation		
1	Lime Tree	Tree or falling branches injuring someone	high	medium	medium	low	Annual inspection by tree surgeon. 5-Year Tree Risk /Benefit Inspection carried out in 2021.	SP
2	Playing field trees	Tree or falling branches injuring someone or falling into the road and causing an accident	high	medium	medium	low	Annual inspection by tree surgeon. 5-Year Tree Risk /Benefit Inspection carried out in 2021.	SP
3	Play Park equipment	Child injured due to equipment fault	high	medium	medium	medium	Weekly inspections by Parish Council using approved checklist. Annual independent inspection by ROSPA qualified inspector. Notice asks for faults/safety issues to be notified to the Clerk	DH DH Clerk
4	Play Park Equipment	Child injured whilst playing (no equipment fault)	high	medium	medium	medium	Notice specifies adult supervision. PC insurance includes public liability.	DH
5	Play Park	Maintaining a clean environment	medium	medium	medium	low	Signage to ask users to place all litter in the bins provided. Handyman to complete a clean down of play equipment including bins, tables, seating and gates, as required by usage.	DH DH / Handyman

6	Play Park	Person injured due to rabbit hole or similar	medium	medium	medium	low	Weekly inspections by Parish Council using approved checklist. Notice asks for faults/safety issues to be notified to the Clerk.	DH
7	Football pitch	Person injured due to rabbit hole or similar	medium	medium	medium	low	Licence Agreement, when in force, excludes any PC liability.	DH / SP
8	Football pitch	Person injured in match	high	high	high	low	Licence Agreement, when in force, excludes any PC liability.	SP
9	The Green	Person injured due to rabbit hole or similar	medium	medium	medium	low	PC insurance includes public liability.	Clerk
10	The Green	Person injured at event on the Green or playing field	medium	medium	medium	low	PC insurance includes public liability. Event organisers required to evidence their own insurance.	Clerk
11	Seats	Person injured due to seat breakage	low	low	low	low	Annual inspection. PC insurance includes public liability.	SP
12	Governance	Failure to comply with Requirements	medium	medium	medium	low	Annual internal audit review.	RFO
13	DHPR	Failure to comply with Requirements	medium	medium	medium	low	Registered with Information Commissioner's Office. Clerk has undergone appropriate training. Limited exposure as no significant personal data held. Councillors have dedicated email address for Council business. Councillors briefed on requirement for new procedures to maintain confidentiality.	Clerk